



St Nicholas with Bonvilston Community Council

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Guidance for Travel, Highways and Public Realm Working Group

The Community Council as the parent body has formed this Working Group to act on its behalf in carrying out specific detailed tasks on any matters that fall within its areas of operation.

1. Members of the Working Group

Councillors Perry, Crockford and Brown were nominated to act as members of the Working Group at the Full Council Meeting held on Monday 4th November 2019.

With the authority of the Full Council the working group can co-opt members of the public (Lay Members) who have specific knowledge / expertise on the subject to assist the Working Group.

A leader for the Working Group will be appointed for the Working Group by the Community Council.

2. Powers

The Working Group may undertake research on areas stated in the SNBCC Action Plans and advise the Council of their findings at the next Full Council Meeting. **No decisions will be made outside of Full Council Meetings and without the agreement of the Community Council.**

The Working Group may be active in advocacy, scrutiny, engagement, project planning and delivery.

3. Responsibilities and Areas of Operation

The Full Council has established the role of the working group and these guidelines.

The Working Group will arrange its own meetings and schedule of work at its inaugural meeting.

The leader of the Working Group, if unable to attend a meeting of the Full Council, will nominate another member of the working party to attend and deliver the progress report.

The Working Group will be active in the following areas as referenced in the SNBCC Action Plans:

- Speed limits and road safety, including crossings.
- Infrastructure for Active Travel & Public Transport
- Street/public realm maintenance & cleaning – surfaces, signage, furniture, verges, etc.
- Enhancement of the public realm, including signage, seating, shelters, information and decoration

The Working Group must work in accordance with the Code of Conduct, the Community Council's Standing Orders and Charter and to consider the needs of all residents at all times.

4. Meetings of Working Group

The Working Group shall report at each meeting of the Community Council.

The Working Group will report formally to the Full Council at the 2020 AGM if required.

Frequency of Meetings as required.

The Working Group will come to an end at the end of the 2019/20 financial year.

The continuing need for a working group will be reviewed by the Full Council at the 2020 AGM.

5. Budget

The Community Council agreed at the Full Council Meeting held on Monday 4th November 2019 that the Working Group could work towards a budget of £1,679.00 from each Ward under 'Community Projects' on the 2019/20 budget to assist with achieving targets on the Action Plans. This money is earmarked for the 2019/20 financial year only.

Additional funds may be sought from the Council or from grants that are available to Community Councils.